

MINUTES OF THE REGULAR BOARD MEETING OF THE MAYOR AND BOARD OF
ALDERMAN OF THE CITY OF BRANDON, MISSISSIPPI
HELD ON MAY 4, 2015

The Regular Board Meeting was held in the Brandon City Hall Boardroom, 1000 Municipal Drive, Brandon, Mississippi. The meeting was led by Mayor Butch Lee. Aldermen Morrow, Christopher, Corley Williams, Morris, Coker and Vinson were present. Alderman Corley led the prayer and Alderman Morrow led the Pledge of Allegiance. Public Comments/ Recognitions: The Mayor presented the Brandon Garden Club with the Proclamation for all of the efforts in helping to beautify the City.

- 1.

APPROVE MINUTES OF REGULAR BOARD MEETING OF APRIL 20, 2015

Alderman Coker made the motion to approve Minutes of Regular Board Meeting of April 20, 2015, which are appended hereto, seconded by Alderman Corley, and upon unanimous vote the motion carried.

2.

APPOINT JAMES MORRIS, CRIS VINSON AND BOB MORROW AS THE REVIEW
COMMITTEE OF THE REQUEST FOR PROPOSALS FOR ENGINEERING SERVICES
WITH REGARD TO THE EAST BRANDON BYPASS PROJECT

Alderman Williams made the motion to appoint James Morris, Cris Vinson and Bob Morrow as the review committee of the Request for Proposals for engineering services with regard to the East Brandon Bypass Project, in accordance with the memo from the Mayor, which is appended hereto, seconded by Alderman Christopher, and upon unanimous vote the motion carried.

3.

APPROVE ADVERTISEMENT IN THE RANKIN COUNTY NEWS FOR THE 2015
GRADUATING CLASS OF BRANDON HIGH SCHOOL IN THE AMOUNT OF \$315.00

Alderman Morrow made the motion to approve advertisement in the Rankin County News for the 2015 graduating class of Brandon High School in the amount of \$315.00 for the purpose of advertising and to bring into favorable notice of the opportunities and possibilities of the City, first finding that this mode of advertising is in the best interests of the City, in accordance with the memo from the Events Coordinator, which is appended hereto, seconded by Alderman Coker, and upon unanimous vote the motion carried.

4.

APPROVE POLICY 4.1 ON PATROL FUNCTIONS AND TACTICS OF THE GENERAL
OPERATING GUIDELINES; TO TRANSFER OFFICER CHRIS BUNCH TO
INVESTIGATOR EFFECTIVE MAY 11, 2015; APPROVE KAREN BURKES TO ATTEND
THE MS MUNICIPAL COURT CLERKS ASSOCIATION CONFERENCE IN BILOXI, MS
ON JUNE 21-23, 2015; TRANSFER ONE (1) TOSHIBA PLASMA FLAT SCREEN TV
BEARING SERIAL NUMBER 003004 FROM THE SENIOR SERVICES CENTER TO THE

POLICE DEPARTMENT INVENTORY; SURPLUS AND DESTROY ONE (1) BROTHER FAX MACHINE BEARING SERIAL NUMBER U61325B7J132356; HIRE SIMEON SHANKS AS PATROLMAN EFFECTIVE MAY 11, 2015; TRANSFER INMATE SECURITY OFFICER KRISTEN MOSELEY TO PATROLMAN EFFECTIVE MAY 10, 2015; HIRE PAIGE RAMAGE AS INMATE SECURITY OFFICER EFFECTIVE MAY 5, 2015; HIRE JOSHUA WALTMAN AS PATROLMAN EFFECTIVE MAY 10, 2015; AND APPROVE LT. JEFF ROBERTSON TO ATTEND THE MS ASSOCIATION OF CHIEFS OF POLICE CONFERENCE IN BILOXI, MS ON JUNE 16-19, 2015, IN PLACE OF CHIEF WILLIAM THOMPSON

Alderman Morrow made the motion to approve Policy 4.1 on Patrol Functions and Tactics of the General Operating Guidelines; to transfer Officer Chris Bunch to Investigator effective May 11, 2015; to approve Karen Burkes to attend the MS Municipal Court Clerks Association Conference in Biloxi, MS on June 21-23, 2015; to transfer one (1) Toshiba Plasma Flat Screen TV bearing serial number 003004 from the Senior Services Center to the Police Department inventory; to surplus and destroy, as having no further use or value, one (1) Brother Fax Machine bearing serial number U61325B7J132356; to hire Simeon Shanks as Patrolman effective May 11, 2015; to transfer Inmate Security Officer Kristen Moseley to Patrolman effective May 10, 2015; to hire Paige Ramage as Inmate Security Officer effective May 5, 2015; to hire Joshua Waltman as Patrolman effective May 10, 2015; and to approve Lt. Jeff Robertson to attend the MS Association of Chiefs of Police Conference in Biloxi, MS on June 16-19, 2015, in place of Chief William Thompson, in accordance with the memos from Police Chief, which are appended hereto, seconded by Alderman Morris, and upon unanimous vote the motion carried.

5.

HIRE STEVE DEDMON AS A FIREFIGHTER EFFECTIVE JUNE 1, 2015; REINSTATE ALEX CAUTHEN TO FULL-TIME STATUS EFFECTIVE JUNE 1, 2015; PROMOTE CAPTAIN GARY HUHN TO BATTALION CHIEF EFFECTIVE MAY 4, 2015; PURCHASE FIFTEEN (15) SETS OF TURNOUT GEAR, EIGHT (8) PAIRS OF BUNKER BOOTS AND FIFTEEN (15) HELMETS FROM EMERGENCY EQUIPMENT PROFESSIONALS, INC. IN THE AMOUNT OF \$34,630.30 AS THE LOWEST AND BEST QUOTE RECEIVED; APPROVE POLICY #101 RECURRING ACTIVITIES AND POLICY #600.3.2.1 ACTIVATION OF BACKUP AMBULANCE TO THE STANDARD OPERATING GUIDELINES; APPROVE DIVISION CHIEF CRAIG NASH TO ATTEND OPERATION READINESS EXERCISE WITH THE TENNESSEE TASKFORCE 1 IN INDIANA ON MAY 15-18, 2015; SURPLUS AND ADVERTISE TO SELL BY ACCEPTING SEALED BIDS FOR ONE (1) 2006 LAKESIDE P/M HOUSE TRAILER BEARING VIN #LSH201S150212GA06; AND APPROVE A MEMORANDUM OF UNDERSTANDING WITH THE STATE FIRE ACADEMY FOR A DRIVER/OPERATOR FIELD DELIVERY CLASS TO BE HELD AT FLOWOOD FIRE DEPARTMENT ON MAY 11-26, 2015 AND TO AUTHORIZE CHIEF TERRY WAGES TO EXECUTE THE SAME

Alderman Corley made the motion to hire Steve Dedmon as a Firefighter effective June 1, 2015; to reinstate Alex Cauthen to full-time status effective June 1, 2015; to promote Captain Gary Huhn to Battalion Chief effective May 4, 2015; to purchase fifteen (15) sets of turnout gear, eight (8) pairs of bunker boots and fifteen (15) helmets from Emergency Equipment

Professionals, Inc. in the amount of \$34,630.30 as the lowest and best quote received; to approve Policy #101 Recurring Activities and Policy #600.3.2.1 Activation of Backup Ambulance to the Standard Operating Guidelines; to approve Division Chief Craig Nash to attend Operation Readiness Exercise with the Tennessee Taskforce 1 in Indiana on May 15-18, 2015; to surplus and advertise to sell by accepting sealed bids for one (1) 2006 Lakeside P/M house trailer bearing vin #LSH201S150212GA06; and to approve a Memorandum of Understanding with the State Fire Academy for a Driver/Operator Field Delivery class to be held at Flowood Fire Department on May 11-26, 2015 and to authorize Chief Terry Wages to execute the same, in accordance with the memos from Fire Chief, which are appended hereto, seconded by Alderman Vinson, and upon unanimous vote the motion carried.

6.

SET A PUBLIC HEARING ON MAY 18, 2015, FOR A VARIANCE REQUEST OF JERRY W. MORGAN TO CONSTRUCT A REAR PORCH EXTENDING INTO THE REAR SETBACK ON LOT 196 CANNON RIDGE PART 7A

Alderman Morrow made the motion to set a public hearing during the Regular Board Meeting on May 18, 2015, for a variance request of Jerry W. Morgan to construct a rear porch extending into the rear setback on Lot 196 Cannon Ridge Part 7A, in accordance with the memo from Community Development Director, which is appended hereto, seconded by Alderman Coker, and upon unanimous vote the motion carried.

7.

PUBLIC HEARING AND BOARD ACTION REGARDING A DIMENSIONAL VARIANCE REQUEST OF DEEP SOUTH CUSTOM HOMES TO REDUCE THE MINIMUM REQUIRED YARD FOR CORNER, SIDE, AND REAR YARD SETBACKS AT 106 ELIZABETH DRIVE

The Public Hearing was opened regarding a dimensional variance request of Deep South Custom Homes to reduce the minimum required yard for corner, side, and rear yard setbacks at 106 Elizabeth Drive. The Director of Community Development advised that all prerequisites to the public hearing have been met, and that the Planning Commission voted to recommend approval of the same. The Memo from the Director of Community Development with respect to the same, and the documents and things pertaining to the same, including the Minutes of the Planning Commission, are appended hereto and incorporated herein. The Director of Community Development advised the Board as to the reasons why the recommendation of the Planning Commission was to recommend approval of the application as set forth in her memo to the Board. The City Attorney then asked for public comments with respect to the same. Ted Morriss spoke in opposition to the request. The Public Hearing was then closed. Alderman Williams made the motion to approve the variance request, first incorporating the findings of the Planning Commission and the documents and things presented to and prepared by the Planning Commission and the Director of Community Development in relation to the application, which are appended hereto, seconded by Alderman Vinson, and upon unanimous vote the motion carried.

8.

PUBLIC HEARING AND BOARD ACTION RE: CONSIDERATION OF AN ORDINANCE FOR A TEMPORARY MORATORIUM ON THE ISSUANCE OF ANY PERMITS IN A SPECIFIED AREA IN SOUTHWEST BRANDON

The Public Hearing was opened with regard to consideration of the adoption of an Ordinance imposing a temporary moratorium on the issuance of any permits in a specified area in Southwest Brandon as described in “Exhibit A” appended to the Ordinance. The Community Development Director advised that all prerequisites to the public hearing have been met. The memo from the Community Development Director with respect to the same, and the documents and things pertaining to the same are appended hereto and incorporated herein. The Community Development Director advised the Board that the Planning Commission voted to recommend adoption of the same and she advised the Board as to the reasons why her recommendation was to adopt the same as proposed, as set forth in her memo to the Board. The City Attorney then asked for public comments. Michael McCullough asked general questions regarding the proposed Ordinance. Alderman Morris made the motion to adopt an Ordinance to impose a temporary moratorium on the issuance of any permits in a specified area in Southwest Brandon as described in “Exhibit A” attached to the Ordinance, for the reasons stated therein and as stated by the Director of Community Development as set forth in her memo to the Board and the Minutes and documents of the Planning Commission, which are appended hereto and incorporated herein, seconded by Alderman Vinson, and upon unanimous vote the motion carried.

9.

PUBLIC HEARING AND BOARD ACTION REGARDING THE CONSIDERATION OF AN ORDINANCE AMENDING THE CITY’S CURRENT ORDINANCE REGULATING SMOKING IN PUBLIC PLACES AND OTHER MATTERS

The Public Hearing was opened with regard to the consideration of an Ordinance amending the City’s current Ordinance regulating smoking in public places and other matters, also known as “Phase 2015 Smoke Free Ordinance”. The Community Development Director advised that all prerequisites to the public hearing have been met. The memo from the Community Development Director with respect to the same, and the documents and things pertaining to the same are appended hereto and incorporated herein. The Community Development Director advised the Board that the Planning Commission voted to recommend adoption of the same and she advised the Board as to the reasons why her recommendation was to adopt the same as proposed, as set forth in her memo to the Board. The City Attorney then asked for public comments. No one provided public comments. Alderman Corley made the motion to adopt the Ordinance as referenced herein, for the reasons stated therein and as stated by the Director of Community Development as set forth in her memo to the Board and the Minutes and documents of the Planning Commission, which are appended hereto and incorporated herein, seconded by Alderman Coker, and upon unanimous vote the motion carried.

10.
APPROVE A PROPOSED PARKING LOT ADDITION SITE PLAN FOR UCR PROPERTIES
AT 103 CHRISTIAN LANE

Alderman Vinson made the motion to approve a proposed parking lot addition site plan for UCR Properties at 103 Christian Lane, in accordance with the memo from Community Development Director, which is appended hereto, seconded by Alderman Williams, and upon unanimous vote the motion carried.

Alderman Morris left the boardroom.

11.
ACCEPT A DEED OF DEDICATION FOR A SECTION OF STREET ON THE MORRIS-
GRAY DEVELOPMENT

Alderman Morrow made the motion to accept a Deed of Dedication for a section of street on the Morris-Gray Development, in accordance with the memo from Public Works Director, which is appended hereto, seconded by Alderman Vinson, and upon affirmative vote of the members present (excluding Alderman Morris who was absent from the board room), the motion carried.

Alderman Morris returns to the boardroom.

12.
REJECT BIDS RECEIVED ON MARCH 25, 2015 FOR A HYDRAULIC EXCAVATOR AND
PERMISSION TO RE-ADVERTISE; APPROVE THE MS DEPARTMENT OF
ENVIRONMENTAL QUALITY SURFACE MINING PERMIT APPLICATION FROM JOE
MCGEE CONSTRUCTION COMPANY, INC. CONTINGENT UPON MEETING THE
REQUIREMENTS OF THE LAND DISTURBANCE ORDINANCE; AND SUBMIT SEALED
BIDS TO THE MS TRANSPORTATION COMMISSION NOT TO EXCEED \$30,000.00 FOR
THE PURCHASE OF VEHICLES

Alderman Morrow made the motion to reject bids received on March 25, 2015 for a hydraulic excavator and permission to re-advertise; to approve the MS Department of Environmental Quality Surface Mining Permit Application from Joe McGee Construction Company, Inc. contingent upon meeting the requirements of the Land Disturbance Ordinance; and to submit sealed bids to the MS Transportation Commission not to exceed \$30,000.00 for the purchase of vehicles, in accordance with the memos from Public Works Director, which are appended hereto, seconded by Alderman Corley, and upon unanimous vote the motion carried.

13.
ACCEPT THE RESIGNATION OF ROGER KNIGHT EFFECTIVE MAY 6, 2015; AND TO
APPROVE THE TOURNAMENT POLICY FIELD AGREEMENT

Alderman Coker made the motion to accept the resignation of Roger Knight effective May 6, 2015; and to approve the Tournament Policy Field Agreement, in accordance with the

memos from Director of Parks and Recreation, which are appended hereto, seconded by Alderman Morris, and upon unanimous vote the motion carried.

14.

APPROVE PAYMENT OF THE 2015 CONTRACTED INVOICE FROM RETAIL STRATEGIES IN THE AMOUNT OF \$16,000.00 AND AMEND THE BUDGET ACCORDINGLY

Alderman Morrow made the motion to approve payment of the 2015 contracted invoice from Retail Strategies in the amount of \$16,000.00 and to amend the budget accordingly, in accordance with the memo from Economic Development, which is appended hereto, seconded by Alderman Corley, and upon unanimous vote the motion carried.

15.

TRANSFER ONE (1) 2014 MAC BOOK AIR LAPTOP BEARING FIXED ASSET #2-5685 FROM GENERAL GOVERNMENT TO THE FIRE DEPARTMENT; TO APPROVE THE DOCKET OF CLAIMS FOR APRIL 24, 2015, AND MAY 4, 2015; AND TO APPROVE THE FOX EVERETT CLAIMS RELEASED ON APRIL 17, 2015

Alderman Williams made the motion to transfer one (1) 2014 Mac Book Air Laptop bearing Fixed Asset #2-5685 from General Government to the Fire Department; to approve the Docket of Claims for April 24, 2015 and May 4, 2015; and to approve the Fox Everett claims released on April 17, 2015, in accordance with the memos from City Clerk, which are appended hereto, seconded by Alderman Corley, and upon unanimous vote the motion carried.

16.

EXECUTIVE SESSION

Alderman Vinson made the motion to consider the need to go into executive session to discuss personnel matters and the acquisition of real property, seconded by Alderman Coker, and upon unanimous vote the motion carried.

Alderman Morrow then made the motion to go into executive session for the reasons stated and more specifically to discuss personnel matters involving the IT department and the acquisition of real property regarding the East Brandon Sewer Project and Hwy. 80 improvements and economic development, seconded by Alderman Coker, and upon unanimous vote the motion carried.

Alderman Morrow made the motion to hire Wynndel Stanton as a contract laborer for audio, video services, 10 hours per week at a rate of \$25 per hour effective May 5, 2015, seconded by Alderman Coker, upon unanimous vote the motion carried.

Alderman Morrow made the motion to approve payment in the amount of \$5,300.00 for an easement on Hwy 80 in accordance with the appraisal dated April 2, 2015, as prepared by Jim Craig Jr. for the Grant's Ferry Road Project, seconded by Alderman Morris, and upon unanimous vote the motion carried.

Alderman Morrow made the motion to authorize formalizing discussions to purchase 10 acres adjacent to City Hall (Maxey Property) for \$600,000, \$100,000 per year for six years and other related terms and conditions, and to authorize appraisal of said property, seconded by Alderman Coker, and upon unanimous vote the motion carried.

Alderman Coker made the motion to resume the Regular Board Meeting out of executive session, seconded by Alderman Corley, and upon unanimous vote the motion carried.

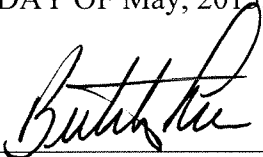
(The votes in Executive Session were announced upon return to the Board Room).

17.
ADJOURN

Alderman Corley made the motion to adjourn the Regular Board Meeting, seconded by Alderman Coker, and upon unanimous vote the motion carried.

(Next Regular Board Meeting will be on May 18, 2015).

MINUTES APPROVED THIS THE 18th DAY OF May, 2015.



HON. BUTCH LEE, MAYOR

ATTEST:



ANGELA BEAN, CITY CLERK

