

AGENDA
REGULAR BOARD MEETING
BRANDON BOARD OF ALDERMEN
BUTCH LEE, MAYOR PRESIDING
APRIL 7, 2014

1. CALL TO ORDER
2. INVOCATION AND PLEDGE OF ALLEGIANCE
3. PUBLIC COMMENTS AND RECOGNITIONS
 1. Shirley Hall – Statewide Voter ID Coordinator
4. OLD BUSINESS
 1. Minutes of Regular Board Meeting of March 17, 2014.
 2. Minutes of Special Board Meeting of March 21, 2014.
5. BUTCH LEE, MAYOR
 1. Consideration to approve National Association of Sports Commission invoice in the amount of \$10,000 for the market analysis and authorize payment of the same.
6. WILLIAM THOMPSON, POLICE CHIEF
 1. Consideration to approve policy 6.5 on Special Threat Situations of the General Operating Guidelines.
 2. Consideration to approve policy 2.16 on Racial or Bias Profiling of the General Operating Guidelines.
 3. Request permission to remove one (1) Glock 22. 40 Cal. bearing serial number AAGH-958 from city inventory and sell to Eric Redd in accordance with MS Code 45-9-131.
 4. Request permission to hire Marissa Shows as communications officer effective April 14, 2014 pursuant to memo.
 5. Request permission to hire Heather Parish as communications officer effective April 8, 2014 pursuant to memo.
 6. Request permission to transfer Communications Officer Bobby Leath to Patrolman and adjust salary effective April 7, 2014.

7. ROB MARTIN, FIRE CHIEF

1. Request permission to change employment status and accept resignation for the following:
 - a. Firefighter Donald Fortin re-assign to part-time status effective April 5, 2014.
 - b. Accept resignation of Firefighter David Edwards effective April 5, 2014.
 - c. Accept resignation of Lt. Justin Allen effective March 29, 2014.
2. Request permission to hire the following as part-time firefighters effective April 8, 2014:
 - a. James Bailey, Jr.
 - b. Clarence Parks
 - c. Yusef Wilder

8. AMANDA TOLSTAD, COMMUNITY DEVELOPMENT DIRECTOR

1. Consideration of a variance request from the City of Brandon Flood Damage Prevention Ordinance, Section 42-33 (b)(2) in regard to a proposed addition of Mayatte Family Dentistry to allow the structure to be built at 1.2 feet above the base flood elevation instead of the BFE of 2 feet.
2. Consideration to approve the proposed site plan, landscape plan, and exterior building elevations for a 3,264 sq. ft. building addition at Mayatte Family Dentistry located at 22 Eastgate Drive (parcel # H9C-12-1- and H9C-12-20) in a C-3 highway commercial zoned district.
3. Consideration to approve the proposed site plan, landscape plan, and exterior building elevations for Womack Auto Sales, including new construction of a 4,925 sq. ft. sales office and a 4,200 sq. ft. service building to be located at 365 W. Government St. (parcel # I8J-55) in the C-3 highway commercial zoned district and (parcel #I8J-55) in the C-1 downtown district.
4. Set public hearing for April 21, 2014 regarding making a determination of a public nuisance concerning an unsafe structure located at 124 Shady Lane Drive, parcel # H9Q-30.
5. Set public hearing for May 5, 2014 regarding consideration to adopt an ordinance to further regulate rental properties in the City of Brandon.

9. DARION WARREN, PUBLIC WORKS DIRECTOR

1. Request permission to accept bids received on March 25, 2014 for bush hogging Highway 18 ROW and award to Quirin Land Improvements in the amount of \$53,550 as the best and lowest bid.
2. Request permission to renew the Weed Pro, L.L.C. contract for spraying of herbicide in the amount of \$27,900.00 and authorize the Mayor to execute the same.
3. Request permission to waive tap fees in the amount of \$1,658.50 for the Rankin County Safe Room located at 649 Marquette Road.

4. Consideration to approve agreements with Taylor Power Systems for load bank test and one (1) year maintenance in the amount of 16,815.00, authorize payment of the same and the Mayor to execute all related documents.
 5. Request permission to renew the contract with Ground Effects in the amount of \$8,080.00 for landscaping services along ROW's and cemeteries.
 6. Request permission to renew the contract with Ground Effects in the amount of \$40,238.40 for cutting of ROW's, detention ponds and cemeteries.
 7. Consideration to approve Cornerstone Underground & Excavation change order #3 in the amount of \$12,100 with regard to the Hwy 471 Utility Line Relocate project and authorize the Mayor to execute the same.
 8. Consideration to approve the final plat of Belle Oak Subdivision, Part 2, Phase 1, lots 83-105 pending receipt of all required documentation as required by the City of Brandon Development Ordinance.
10. JULIE HOPSON, RECREATION PROGRAM COORDINATOR
1. Request permission to purchase swing for City Park from Jefcoat Recreation in the amount of \$1,062.43.
 2. Request permission to declare various items surplus, destroy and remove from the fixed asset schedule pursuant to the memo.
 3. Request permission to hire the following as part-time, Splash Park employees effective May 10, 2014:
 - a. Meagan Armstrong
 - b. Brittney Farrar
 - c. Hope Netherland
 - d. Nykia Lloyd
 - e. Meredith Minshew
 - f. Rebekah Walker
 - g. Jordan Lloyd
 - h. Jeffery Coy
 4. Request permission to hire the following as part-time, laborers effective April 5, 2014:
 - a. Joseph Rankin
 - b. Cliff Thames
 - c. Austin Cain
 5. Consideration to approve the replacement of the shade structure at City Park from Playscapes in the amount of \$9,740.00 utilizing funds from the Park Pals Account.

11. LORI FARRAR, EVENTS COORDINATOR

1. Consideration to approve advertising with US 96.3 in the amount of \$1,300 for the promotion of Brandon Day.
2. Consideration to approve an agreement with Burnham Road for Brandon Day entertainment on May 3, 2014 in the amount of \$500.00 and authorize the Mayor to execute the same.

12. KYLE BROWN, ECONOMIC DEVELOPMENT DIRECTOR

1. Consideration to adopt a resolution authorizing the Mayor to initiate the project activation request for the Downtown Brandon Connectivity Bikeways Project.

13. ANGELA BEAN, CITY CLERK

1. Consideration to accept the fiscal year 2013 audit as prepared by Barlow, Walker & Company and authorize publication of notice.
2. Consideration to adopt a job description for Assistant Recreation Program Coordinator.
3. Consideration to adopt a revised pay scale pursuant to memo.
4. Request permission to surplus and destroy two (2) Command Star dispatch consoles which are no longer in use or of any value to the city and remove from fixed asset schedule.
5. Consideration to approve:
 - a. Docket of claims for March 18, 25,26, and April 7, 2014.
 - b. Fox Everett claims released on March 14, 24 and 28, 2014.

EXECUTIVE SESSION

ADJOURN UNTIL APRIL 21, 2014.