

MINUTES OF THE REGULAR BOARD MEETING OF THE MAYOR AND BOARD OF  
ALDERMAN OF THE CITY OF BRANDON, MISSISSIPPI  
HELD ON FEBRUARY 18, 2014

The Regular Board Meeting was held in the Brandon City Hall Boardroom, 1000 Municipal Drive, Brandon, Mississippi. The meeting was led by Mayor Butch Lee. Aldermen Morrow, Christopher, Coker, Williams, Morris, Vinson and Corley were present. Bill Bullock led the prayer and Kas Smith led the Pledge of Allegiance. Public Comments/ Recognitions: Officer Darion Tobias, Officer Rod Burch, Officer Chris Woods, and Officer Joseph French were awarded Certificates of Commendation by the Police Chief. Members of the Brandon Elementary 5th grade Venture Class participated in the Board Meeting.

1.

APPROVE MINUTES OF REGULAR BOARD MEETING OF FEBRUARY 3, 2014

Alderman Coker made the motion to approve the Minutes of the Regular Board Meeting of February 3, 2014, which are appended hereto, seconded by Alderman Morrow and upon unanimous vote the motion carried.

2.

PURCHASE SURVEILLANCE CAMERAS FROM M & R PROTECTIVE SERVICES IN THE AMOUNT OF \$1,024.00 UTILIZING DEPARTMENT OF PUBLIC SAFETY FUNDS; AND ACCEPT ONE (1) SMITH AND WESSON AIRWEIGHT .38 CALIBER BEARING SERIAL #AYP053 IN ACCORDANCE TO THE SETTLEMENT AGREEMENT RECEIVED FROM THE RANKIN COUNTY DISTRICT ATTORNEY'S OFFICE AND ADD TO THE CITY'S INVENTORY SCHEDULE

Alderman Corley made the motion to purchase surveillance cameras from M & R Protective Services in the amount of \$1,024.00 utilizing Department of Public Safety Funds; and to accept one (1) Smith and Wesson Airweight .38 Caliber bearing serial #AYP053 in accordance to the settlement agreement received from the Rankin County District Attorney's office and add to the city's inventory schedule, in accordance with the memos from Police Chief, which are appended hereto, seconded by Alderman Morris and upon unanimous vote the motion carried.

3.

APPROVE TRAVEL FOR THE FIRE CHIEF TO ATTEND THE 26<sup>TH</sup> ANNUAL NATIONAL FIRE & EMERGENCY SERVICES SEMINAR IN WASHINGTON D.C. APRIL 29 – MAY 2, 2014; ACCEPT RESIGNATION OF FIREFIGHTER ALEX CAUTHEN AS EFFECTIVE FEBRUARY 17, 2014, AND AUTHORIZE EMPLOYMENT AT A PART-TIME STATUS; HIRE ANDREW ELLIOT AND ERIK BAKER AS PART-TIME FIREFIGHTERS EFFECTIVE FEBRUARY 19, 2014

Alderman Williams made the motion to approve travel for the Fire Chief to attend the 26<sup>th</sup> Annual National Fire & Emergency Services Seminar in Washington D.C. April 29 – May 2, 2014; to accept the resignation of Firefighter Alex Cauthen as effective February 17, 2014,

and to authorize employment at a part-time status; to hire Andrew Elliot and Erik Baker as part-time firefighters effective February 19, 2014, in accordance with the memos from Fire Chief, which are appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried.

4.

APPROVE THE SITE PLAN AND EXTERIOR BUILDING ELEVATIONS FOR NEW CONSTRUCTION OF A 3,419 SQUARE FOOT GIRLS SOFTBALL FIELD HOUSE AT BRANDON HIGH SCHOOL LOCATED IN A C-3 ZONED COMMERCIAL DISTRICT; AND APPROVE THE FINAL PLAT FOR WISTERIA HALL, A SINGLE-FAMILY RESIDENTIAL SUBDIVISION

Alderman Corley made the motion to approve the site plan and exterior building elevations for new construction of a 3,419 square foot Girls Softball Field House at Brandon High School located in a C-3 zoned commercial district; and to approve the final plat for Wisteria Hall, a single-family residential subdivision, in accordance with the memos from Community Development Director, which are appended hereto, seconded by Alderman Morrow and upon unanimous vote the motion carried.

5.

APPROVE PAY ESTIMATE #5 FROM CORNERSTONE UNDERGROUND & EXCAVATION, INC. IN THE AMOUNT OF \$126,099.56 REGARDING THE HWY 471 UTILITY RELOCATION PROJECT; ACCEPT QUOTE FROM MAGNOLIA PUMP EQUIPMENT IN THE AMOUNT OF \$6,061.17 FOR EMERGENCY REPAIRS TO THE APPLERIDGE LIFT STATION AND AUTHORIZE PAYMENT OF THE SAME; DECLARE AN EMERGENCY THE REPAIRS TO THE AFTON DRIVE DRAINAGE PIPE REPLACEMENT AND AUTHORIZE PAYMENT TO MURPHY'S LAWN & LANDSCAPE IN THE AMOUNT OF \$34,797.61; AND AN ORDINANCE AMENDING CHAPTER 42, ARTICLE II, SECTION 42-26 THROUGH SECTION 42-35, THE CITY'S FLOOD DAMAGE PREVENTION ORDINANCE

Alderman Morrow made the motion to approve pay estimate #5 from Cornerstone Underground & Excavation, Inc. in the amount of \$126,099.56 regarding the Hwy 471 Utility Relocation Project; to accept quote from Magnolia Pump Equipment in the amount of \$6,061.17 for emergency repairs to the Appleridge Lift Station and authorize payment of the same; to declare an emergency the repairs to the Afton Drive drainage pipe replacement and authorize payment to Murphy's Lawn & Landscape in the amount of \$34,797.61; and to adopt an ordinance amending Chapter 42, Article II, Section 42-26 through Section 42-35 being the City's Flood Damage Prevention Ordinance, in accordance with the memos from Public Works Director, which are appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried.

6.  
PURCHASE AN ADVERTISEMENT IN RANKIN HOMETOWN AND BRANDON  
HOMETOWN MAGAZINES IN THE AMOUNT OF \$800.00

Alderman Morrow made the motion to purchase an advertisement in Rankin Hometown and Brandon Hometown Magazines in the amount of \$800.00 for the purpose of advertising and to bring into favorable notice of the opportunities and possibilities of the City, first finding that this mode of advertising is in the best interests of the City, in accordance with the memo from Events Coordinator, which is appended hereto, seconded by Alderman Morris and upon unanimous vote the motion carried.

7.  
ADOPT A RESOLUTION IN SUPPORT OF THE CITY OF BRANDON SECURING CDBG  
FUNDS FOR SEWER LINES AND AUTHORIZE ADVERTISEMENT FOR PUBLIC  
HEARINGS TO BE HELD IN CONJUNCTION WITH THIS CDBG PROJECT

Alderman Morris made the motion to adopt a Resolution in support of the City of Brandon securing CDBG funds for sewer lines and request permission to advertise for public hearings to be held in conjunction with this CDBG project, in accordance with the memo from Economic Development Director, which are appended hereto, seconded by Alderman Morrow and upon unanimous vote the motion carried.

8.  
ADOPT A REVISED PERSONNEL POLICY HANDBOOK AND DRUG AND ALCOHOL  
TESTING POLICY; APPROVE THE PURCHASE OF COMPUTERS AND RELATED  
EQUIPMENT FROM TIGERDIRECT IN THE AMOUNT OF \$15,937.81; APPROVE THE  
SUBMISSION OF THE CERTIFIED LOCAL GOVERNMENT APPLICATION FOR THE  
DESIGN GUIDELINES FOR THE BRANDON HISTORIC DISTRICT AND AUTHORIZE  
THE MAYOR AND CITY CLERK TO EXECUTE THE SAME; APPROVE THE DOCKET  
OF CLAIMS FOR FEBRUARY 5, AND 18, 2014; AND APPROVE THE FOX EVERETT  
CLAIMS RELEASED ON FEBRUARY 5, 2014

Alderman Christopher made the motion to adopt a revised personnel policy handbook and drug and alcohol testing policy which supercedes existing personnel policies and drug and alcohol testing policy effective immediately; to approve the purchase of computers and related equipment from TigerDirect in the amount of \$15,937.81 as the lowest and best quote received; to approve the submission of the Certified Local Government Application for the Design Guidelines for the Brandon Historic District and to authorize the Mayor and City Clerk to execute the same; to approve the Docket of Claims for February 5, and 18, 2014; and to approve the Fox Everett claims released on February 5, 2014, in accordance with the memos from City Clerk, which are appended hereto, seconded by Alderman Corley and upon unanimous vote the motion carried.

9.  
EXECUTIVE SESSION

Alderman Morris made the motion to consider the need to go into executive session to discuss the acquisition of real property and potential litigation, seconded by Alderman Corley, and upon unanimous vote the motion carried.

Alderman Morris then made the motion to go into executive session for the reason stated and more specifically to discuss the acquisition of real property for sports complex and potential litigation regarding annexation, seconded by Alderman Williams and upon unanimous vote the motion carried.

Alderman Corley made the motion to resume the Regular Board Meeting out of executive session, seconded by Alderman Christopher and upon unanimous vote the motion carried.

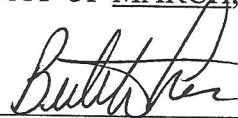
(No votes were taken in Executive Session.)

10.  
ADJOURN

Alderman Corley made the motion to adjourn the Regular Board Meeting, seconded by Alderman Coker and upon unanimous vote the motion carried.

(Next Regular Board Meeting will be on March 3, 2014).

MINUTES APPROVED THIS THE 3<sup>rd</sup> DAY OF MARCH, 2014.



HON. BUTCH LEE, MAYOR

ATTEST:



ANGELA BEAN, CITY CLERK



RESOLUTION

WHEREAS, the City of Brandon, Mississippi, recognizes that community development is a priority concern in this area; and

WHEREAS, the City of Brandon, Mississippi, desires technical assistance from the Central Mississippi Planning and Development District for the purpose of improving the overall well-being of this area; and

WHEREAS, this technical assistance is for the specific function of submission of an application for FY 2014 Community Development Block Grant; and

WHEREAS, the District is authorized to investigate, prepare and direct applications for funding to the State of Mississippi.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Board of Aldermen on behalf of the City of Brandon, Mississippi do request assistance from the Central Mississippi Planning and Development District and show their intent to apply for Community Development Block Grant funds, and that the District is requested to aid the City of Brandon, Mississippi in this matter. The Board further designates the Mayor to act as a representative of the City in this matter and to execute all necessary forms and documents on behalf of the City.

FURTHER, BE IT RESOLVED, that the Mayor and Board of Aldermen of the City of Brandon, Mississippi do authorize the advertisement of public hearings to be held in conjunction with this CDBG project.

Dated this the 18<sup>th</sup> day of February, 2014.

City of Brandon, Mississippi

By: 

ATTEST:

By: 