**AGENDA**

**REGULAR BOARD MEETING**

**BRANDON BOARD OF ALDERMEN**

**BUTCH LEE, MAYOR PRESIDING**

**OCTOBER 7, 2013**

1. **CALL TO ORDER**
2. **INVOCATION AND PLEDGE OF ALLEGIANCE**

Pledge to be led by Cub Scout Pack #29

**3. PUBLIC COMMENTS AND RECOGNITIONS**

 1**.** Cub Scout Pack #29, Den #5 Webelos – Den Leader Bill Adams

 **4. OLD BUSINESS**

1. Minutes of Regular Board Meeting of September 16, 2013.

 **5. MAYOR, BUTCH LEE**

1. Consideration to approve an agreement with the National Association of Sports Commissions to conduct a sports facilities analysis for the City of Brandon, and authorize payment in the amount of $15,000.00 and authorize the Mayor to execute same.

2. Consideration to approve an agreement with Tahya Dobbs to provide events services for the City of Brandon, pursuant to memo and authorize the Mayor to execute same.

3. Consideration to hire Lori Farrar as Events Coordinator, effective October 8, 2013, pursuant to memo.

4. Request permission to hire Eddie Adams as a full-time custodian / inmate transporter

 Effective October 14, 2013, pursuant to memo.

 **6. POLICE CHIEF, WILLIAM THOMPSON**

1. Consideration to accept the resignation of Eric Deon Redd, effective October 25, 2013.

2. Consideration to promote Gerald Duckworth to the available Detective position, effective October 8, 2013, pursuant to memo.

3. Consideration to hire Kimberly Kimbrough as Deputy Court Clerk, effective October 14, 2013, pursuant to memo.

4. Consideration to hire Dustin Brown as Patrol Officer, effective October 14, 2013, pursuant to memo.

5. Consideration to accept the resignation of Thomas Sills, effective October 2, 2013.

6. Request permission to purchase equipment and installation from True Service Electronics for three of the new department vehicles in the amount of $10,805.21.

7. Consideration to accept $5,051.34 as drug forfeited money and deposit into our drug seizure account.

8. Consideration to approve the purchase of a server and software update from TCS Ware in the amount of $23,481.00 for the in car cameras.

9. Consideration to approve revised policy and procedure numbers 4.26, 3.12, 2.10 and 2.7, for the Brandon Police Department.

 **7. FIRE CHIEF, ROB MARTIN**

1**.** Consideration to accept the resignation of Justin Nichols, effective September 17, 2013.

2. Consideration to approve salary increase for Lt. Jerry King, effective September 30, 2013, as a result of his completion of paramedic training and becoming a certified paramedic.

 **8. COMMUNITY DEVELOPMENT DIRECTOR, AMANDA TOLSTAD**

1. Set public hearing for October 21, 2013 regarding a conditional use request of AT&T Mobility, in care of Ray Corley with Blue Wave Deployment Services, concerning a cell tower replacement project at 410 North College Street in a C-3 zoned district.

2. Consideration to appoint Jet Davis and Waymon Tigrett to the planning commission in accordance with the memo.

3. Consideration of a request of Jimmie Rayford received September 23, 2013 requesting additional time to reclaim the land involved in the unpermitted dirt mine located on North Street with a physical address of 311 Old Lakeland Drive, Parcel # I8P-2.

 **9. ECONOMIC DEVELOPMENT DIRECTOR, KYLE BROWN**

1. Adopt a resolution in support of CSpire’s “Fiber to the Home” and the City of Brandon

 becoming the first city in the state to launch the program.

 **10. PUBLIC WORKS DEPARTMENT**

1. Consideration to declare an emergency the repairs to Easthaven Lift Station and

 authorize payment to Magnolia Pump & Equipment in the amount of $19,757.66

 and Hillard Septic systems in the amount of $405.00.

 2. Consideration to declare an emergency the repairs to the Richland Creek bypass pump

In August 2013 and authorize payment to Puckett Machineries in the amount of $8,219.62.

3. Consideration to declare an emergency the repairs to sewer lines on Lorraine Court in Provonce Subdivision from August 29, 2013 through September 13, 2013 and authorize

 payment to Delta Constructors in the amount of $29,800.00.

4. Consideration to approve pay estimate #1 in the amount of $200,888.32 regarding Highway 471 Water and Sewer Line Relocation Project and authorize payment to Cornerstone Underground & Excavation.

5. Consideration to approve pay estimate #8 in the amount of $89,281.95 regarding the

 Highway 468 Water Well Project and authorize payment to Griner Drilling Services, Inc.

6. Consideration to accept commodity bids received on September 12 and September 19, 2013 and award to the lowest and best bidders, pursuant to memo.

7. Consideration to reject commodity bid #2013-006 for labor and equipment with operator in order to re-bid due to lack of bids received.

 **11. CITY CLERK, ANGELA BEAN**

1. Consideration to approve payment to CMPDD for the 2014 local assessment in

 the amount of $7,316.00.

2. Consideration to accept the Municipal Compliance Questionnaire for period ending September 30, 2013 as required by the MS State Auditor’s Office.

3. Consideration to approve amendment number 9 to the employee benefit plan and

 authorize the Mayor to execute the same.

4. Request permission to renew the Mississippi Municipal League membership in the

 amount of $6,812.00 and authorize payment of the same.

5. Consideration to accept the engagement letter from Barlow, Walker & Company for

 the fiscal year 2013 audit in the amount of $43,700.00.

6. Request permission to obtain a Trustmark Visa for Lori Farrar, with a credit limit not

 to exceed $5,000.00

7. Consideration to approve an ordinance of the City of Brandon amending Chapter 6,

 Sections 6-1 through 6-50.

 8. Request permission to surplus vehicles which are no longer of any use or value to the

 City and authorize Mid-South Auction to sell the same.

 9. Consideration to approve the following:

 a. Fox Everett claims released on September 12 and 26, 2013.

 b. Electronic transfers for the month of September, 2013.

c. Docket of claims for periods ending September 13, 23, 27, and October 7 and 8, 2014.

 **ADJOURN UNTIL OCTOBER 21, 2013.**